

**Insurance Claimant Intake Form**

**Insurance Company:** \_\_\_\_\_

Insurance Company #: \_\_\_\_\_ Ext. \_\_\_\_\_

Claim Adjuster's Name: \_\_\_\_\_

Claim Adjuster's #: \_\_\_\_\_ Ext. \_\_\_\_\_

Insurance Company's Address: \_\_\_\_\_

Insurance Company's Billing Address: \_\_\_\_\_

Date of Incident: \_\_\_\_\_ Group #: \_\_\_\_\_

Claim/ Policy #: \_\_\_\_\_ Referred by: \_\_\_\_\_

SSN: \_\_\_\_\_

**Physician:** \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

**Attorney:** \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

**Employer:** \_\_\_\_\_

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Supervisor (Name and Title): \_\_\_\_\_

Address: \_\_\_\_\_

Was this case related to  Work  Auto  Personal Injury

Explain: \_\_\_\_\_

How did the injury occur?  
\_\_\_\_\_  
\_\_\_\_\_

Did the injury occur at work?  Yes  No

If work related, are you working for the same employer?  Yes  No

If yes, was the employer notified?  Yes  No

Has the insurance company been notified?  Yes  No

Are you currently employed?  Yes  No

Occupation: \_\_\_\_\_

Are you currently under the care of a physician?       Yes  No

Have you ever been treated for the same condition?       Yes  No

When and by whom? \_\_\_\_\_

Were you admitted to the hospital?       Yes  No

Do you have any pre-existing conditions related to this present injury?       Yes  No

If yes, please explain:

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**How will payment be made?**

Auto Insurance     Workers' Compensation     Personal Injury Insurance     Attorney Lien